

# Manuscript submissions guidelines

## Presentation of the articles

The article must be presented in electronic support (PC and Word format preferred). Every page must be 30 lines approx. and **body size 12**. The maximum length is about **6.000 words**, notes and references not included. The cover sheet has to be provided only giving the title, the name of the author(s) and position, postal and e-mail addresses. The article has to include an **abstract of 90-100 words and five keywords**.

Articles will be accepted in Catalan, Spanish and English, the languages of diffusion of the journal.

## Copyright clearance

Every author whose article has passed the blind review and has been accepted for publication must send to CAC a signed letter accepting the text publication by CAC in its journals and website (www.cac.cat) and confirming that the article is original, unpublished and is not assessed in other publications, being the author responsible of any reclaim due to the nonfulfilment of this warranty.

Articles should be addressed at:

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Sancho d'Àvila, 25-129

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E-mail: quadernsdelcac@gencat.cat

## References and notes

The list of references and end notes has to be placed at the end of every article. References in the text must appear into brackets with the name of the author, the year of edition and the pages. For example: (Buckingham 2007, 35-43).

## Exemples:

### • Books

DE MORAGAS, M.; PRADO, E. *La televisió pública a l'era digital*. 1<sup>st</sup> ed. Barcelona: Pòrtic, 2000. (Centre d'Investigació de la Comunicació; 4) ISBN 84-7306-617-0

*El régimen jurídico del audiovisual*. Madrid - Barcelona: Marcial Pons - Institut d'Estudis Autònoms, Generalitat de Catalunya, 2000.

### • Articles in journals

HOFFNER, C. [et al.] "The Third-Person Effect in Perceptions of the Influence of Television Violence". In: *Journal of Communication*. Cary [United Kingdom]: Oxford University Press, June 2001, vol. 51, no 2, p. 283-299.

ISSN 0021-9916

### • Contributions to books

CAMAUËR L. "Women's Movements, Public Spheres and the Media: A Research Strategy for Studying Women's Movements". In: SREVERNY, A; VAN ZONEN, L., eds. *Gender Politics and Communication*. 1st ed. Cresskill [New Jersey, USA]: Hampton Press, 2000, p. 161-182.

ISBN 1-57273-241-5

### • Online documents

CONSELL DE L'AUDIOVISUAL DE CATALUNYA. *Informe sobre l'observança del pluralisme a la televisió i a la ràdio. Febrer de 2007*. [En línia]. Barcelona: CAC, 2007.

<[http://www.cac.cat/pfw\\_files/cma/actuacions/Continguts/Informe\\_mensual\\_Febrer\\_2007.pdf](http://www.cac.cat/pfw_files/cma/actuacions/Continguts/Informe_mensual_Febrer_2007.pdf)> [Consulted 22nd March 2007]

## Tables and figures

Tables and figures have to be provided with **short, descriptive titles** and also be numbered in Arabic numbers. All footnotes to tables and their source(s) should be placed under the tables. They must be inserted not as an image but in an **editable format** (e.g. in Excel) and in **greyscale**.