Manuscript submissions guidelines

**Presentation of the articles**
The article must be submitted in electronic support (preferably PC and Word format). Each page should have about **30 lines in font size 12**. The maximum length will be **6,000 words**, notes and references not included. We accept articles in **Catalan, Spanish and English**.

The cover sheet has to be provided only giving the title, the name of the author(s) and position, postal and e-mail addresses.

The title of the first page of the document, and the following data from the authors and / or authors of the article:
- Name and surname
- Position
- Email address
- ORCID ID code.

The article has to include an **abstract of 90-100 words** and **five keywords**.

**Submission**
Articles should be sent to: quadernsdelcac@gencat.cat

The Editorial Board of the journal will first assess the quality and suitability of the papers received. Afterwards, those articles accepted must overcome a double blind peer-review process prior its publication.

**Copyright clearance**
Papers should be original, unpublished and not assessed in other publications. By submitting the articles, every author states that these requirements are met, being the author responsible of any reclaim due to the non-fulfilment of this warranty. Likewise, the author authorizes the Catalan Audiovisual Council to disseminate the paper in Quaderns del CAC, its website and social media.

**References and notes**
The list of references and end notes has to be placed at the end of every article. References in the text must appear into brackets with the name of the author, the year of edition and the pages: (Name year, pages).

The bibliographic citation must follow the criteria establish by **TERMCAT** [in Catalan]. If the document has a DOI name, write it down at the end of the reference.
Manuscript submissions guidelines

· Books

· Articles in journals
LAST NAME; INITIAL. “Title of the article”. Journal. Volume. (year), issue number, pages. ISSN (optional)

· Contributions to books
LAST NAME; INITIAL/INSTITUTION. “Title of the chapter”. In: LAST NAME; INITIAL/INSTITUTION. Title. Edition. Place of edition: Publisher, year. Volume. (Collection, number). ISBN number

· Online documents
<URL address>[Consulted: date]

Tables and figures
Tables and figures have to be provided with short, descriptive titles and also be numbered in Arabic numbers. All footnotes to tables and their source(s) should be placed under the tables. They must be inserted not as an image but in an editable format (e.g. in Excel).

Colour figures, tables and graphs are admitted and they all should have the source well identified. Authors must hold their rights of reproduction.